What a final draft look like in this class.

1. It should be on lined paper if it is handwritten, with no fringe.
	1. It should be on plain white paper if it is typed
2. It should be in pen if it is a final draft.
3. It should be legible. I have to be able to read what you actually wrote. Take pride in what you turn in.
4. Your name should be on it, class period and the date.
5. Do not abbreviate or use symbols. For example: “&” for and.

What I expect from a final draft

1. You have written at least two drafts prior to this one.
	1. Use the RADar process
2. You have proof read it and had one other person proof read it.
3. You checked your spelling and grammar.
4. You vary your word choice and do not use the same words over and over.
5. You don’t settle for the first word that comes to your head, that’s in the first draft.
6. You read the directions.

**RADar Rewriting**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Replace** | **Add** | **Delete and** | **Reorder** |  |
| Words that aren’t specific | New information | Unrelated ideas | Describe the thing |  |
| Words that are overused | Descriptive words | Sentences that sound good but don’t make sense | Add the details |  |
| Sentences that aren’t clear | Literary devices | Repeated words or phrases | Leave us wanting more |  |
|  | Interesting Detail | Unnecessary detail |  |  |
|  |  | Cliché’s |  |  |